

The LH Connection

January 2008

www.lionelhenderson.com

Issue 64



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The 2008 New Year is here and once again, it's about time to prepare our income taxes. Taxpayers are encouraged to get a head start on tax preparation, especially since early filers avoid the last minute rush and get their **refunds** sooner. Here are seven easy IRS tax tips to help you get a good jump on your tax preparation long before the April deadline is here:

(1) Gather your records in advance. Make sure you have all the records you need, including W-2s and 1099s. Don't forget to save a copy for your files. (2) Get the right forms. They're available around the clock on the IRS Web site, IRS.gov. (3) Take your time. Don't forget to leave room for a coffee break when filling out your tax return as rushing can mean making a mistake. (4) Double-check your math and verify all Social Security numbers. These are among the most common errors found on tax returns. Taking care

will reduce your chance of hearing from the IRS and speed up your refund. (5) E-filing is easy. E-filing catches math errors and provides confirmation your return has been received and gives you a faster refund. (6) Get the fastest refund. When you e-file file early, you receive your refund faster. When you choose direct deposit, you receive your refund sooner than waiting for a check. (7) Don't panic.

If you have a problem or a question, remember the IRS is there to help. Try the IRS Web site at IRS.gov or call the IRS customer service number at 800-829-1040.

401K Automatic Enrollment Reminder

Beginning January 1, 2008, you will automatically be enrolled into the LH 401K retirement plan *once* you have met your eligibility requirements of 1 year of service and are over the age of 20 ½ years old. One percent of your earnings will be contributed into your 401K plan. Current contribution rates for active participants will remain **unchanged**. You may contact ADP by calling **800-695-7526** or going online to www.mykplan.com to decline enrollment or make contribution changes.

About 3 weeks after you've reached your eligibility date, you will receive a PIN number from ADP. Once you receive your PIN number, you can go online or call the 800 number to opt out if you wish.

W-2 Reminder

Your W-2 will be mailed this month. We want to make sure that we have your correct mailing address and withholdings on file. Please verify your pay stub for accuracy and report any address changes to hr@lhenderson.com ASAP.

Announcements from LH

Perfect Attendance Winners

Congratulations to all our employees who had perfect attendance during the month of December and the 4th quarter of 2007!! Each person who has perfect attendance will receive a coupon redeemable for gifts at the company store (www.lhenderson.com/prizes.htm) and are eligible for a drawing for one of the three cash awards. The winners of the drawings are:

The monthly winners of the December 2007 \$100 cash awards are:

*Cherise Reid
Deborah Poynter
Delana Oliver*

The winners of the 4th quarter 2007 \$250 cash awards are:

*Billy Barrett
Inez Williams
Thanlan Nguyen*

The Employee Hotline is available 24/7. Make a suggestion, grievance, comment - anonymously. All matters received on the hotline will be handled in the strictest of confidence. You may access the employee hotline in one of two ways, either via email at employeehotline@lhenderson.com; Or via our web site at www.lionelhenderson.com, click on Contact Us and then the Employeehotline link.

Congratulations

to
Stephanie Armstrong
for
5 Years of service

**Thank you for your invaluable service
and dedication**

Performance Awards

LH Would like to say Thank You to all of our employees for their hard work & also to those who received special recognition for their performance and/or excellent customer service:

*Brian Mason, Charvette Rush
Jason Blount, Lakeisha Millard
Lindsey Jones, Maiesha Riley
Regina Watts, Sheila Matthews*

We want to hear from YOU! Do you have an announcement you'd like to share with the company Or a question you like to ask to be included in a future newsletter – please share with us. Email questions, comments and stories to hr@lhenderson.com.

Employee Assistance Program (EAP)
Balancing home and work is challenging. Guardian's Employee Assistance Program (EAP), Work Life Matters, is a confidential support service for members who need counseling on issues that impact their lives. For fast and anonymous service, call 800-386-7055.



Please join us in welcoming the newest additions to the LH family!

C

David Dunn—Hyattsville, MD

E

Debra Taylor—Sacramento, CA

L

Ernest Evans—Hyattsville, MD

E

Mario Martinez—Sacramento, CA

B

Employees Celebrating a Birthday in January

Happy Birthday to You

R

Ashley Haynes

LaRusia Belt

A

Charlene Russell

Lorna Little

T

Cyd Margulies

Michael McLaren

E

Deborah Rice

Ramon Castro

Demitra Kelly

Scott Cronin

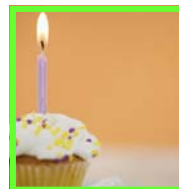
Domenica Williams

Heather Morris

Elena Adesso

Thomas Tinger

Jose Gonzalez



Holiday Celebrations

Merry Christmas & Happy New Year



“Speaking of the merriment of this Christmas, let me share the fun time we had at our holiday party. Greg and I were elected to be on the committee this year and I have to give it to Greg for selecting our venue for this year’s Holiday party.

We decided to do something a little different this year so we went bowling; yes, that’s right bowling! It wasn’t your ordinary bowling alley; we went to Lucky Strike Lanes a classy, cool lounge which sits right smack in the middle of Chinatown in Washington DC – bright lights and beautiful people! We played, ate and socialized with our co-workers from 3:00pm to 7:00pm then went home with the merriment of Christmas present!”

*Rita Holland-Haynes
NFIP Call Center*

Party winners: (L-R) Juidine Henderson, Evelyn Guzman, Mario Sheppard, Inez Williams & Lynette Clark

The Corporate office celebrated the holiday season at Garbeau’s Dinner Theatre in Rancho Cordova, CA.



Pack the Truck



Food Drive

On December 14, 2007, the NFIP Call Center participated in the yearly food drive Sponsored by Giant Foods Store - "So Other's May Eat." The contributions were a success! Many thanks go out to our East Coast staff members for their contributions.

